



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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WILLIAM T FUJIOKA
Chief Executive Officer

"To Enrich Lives Through Effective And Caring Service"

August 27, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

20 August 27, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

APPOINTMENT AND SALARY FOR ACTING DIRECTOR, INTERNAL SERVICES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Recommendation to appoint and set the salary for James Jones to serve as Acting Director, Internal Services.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the appointment of James Jones to serve as Acting Director, Internal Services effective September 2, 2013, and until such time that a Director, Internal Services is appointed by your Board.
2. Approve a salary adjustment for James Jones to \$210,796. This salary adjustment will initiate with his appointment and will remain throughout the period he serves as Acting Director of the Internal Services Department.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Mr. Thomas Tindall, Director, Internal Services, has announced his intention to retire from County service. To ensure the duties and responsibilities of this critical position are carried out without interruption, and to ensure that this position is filled in an efficient and expeditious manner, we request that the Board approve these recommendations.

The recommended salary adjustment will provide appropriate compensation to James Jones for the time period that he serves as Acting Director, Internal Services.

Implementation of Strategic Plan Goals

Approval of these recommendations will further the County of Los Angeles' Strategic Plan Goal of Operational Effectiveness to maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services.

FISCAL IMPACT/FINANCING

The cost of the recommended actions will be absorbed within the Internal Services Department's current budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The adjustment is in conformance with County Code provisions for the Management Appraisal and Performance Plan.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these recommendations will provide leadership for the Internal Services Department. Recruitment efforts are underway to identify potential candidates for this position.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', followed by a horizontal line extending to the right.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:JA
PC:AP:ra

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources
Internal Services